

## 4040 Family/Supervisor Assignments

Employees will not be assigned to a school where any immediate family member is an administrator, whether or not the administrator is the direct supervisor of the immediate family member.

Non-administrative employees serving in supervisory roles will not have direct supervisory responsibility over a member of his or her immediate family. A "direct supervisor" is a person responsible for daily supervision and conducting regularly scheduled evaluations. Exceptions must be approved by the Director of Human Resources on a case by case basis.

Exceptions for coaches/sponsors of student activities may be approved by the building administrator and activity director on a case by case basis. Direct supervision and evaluation must be performed by an evaluator other than the immediate family member.

### ADOPTION DATE:

January 9, 1979; Revised August 14, 1984; August 23, 1988; Editorial Revision June 14, 1993 (formerly 4111.1); Reviewed March 10, 1997; Revised May 26, 1998; Reviewed without revision December 13, 2005; Reviewed without revision February 10, 2015; Revised April 13, 2021

### LEGAL REFERENCE(S):

CROSS REFERENCE(S): 4210-R

### ADMINISTRATIVE REGULATION: